

Report to: Cabinet



Date of Meeting 4 June 2025

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

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## Update on the Council Plan delivery plan

### Report summary:

This report provides Cabinet with an overview of the progress made on the Council Plan delivery plan up to the end of the fourth quarter of 2024/25.

### Is the proposed decision in accordance with:

Budget Yes ☒ No ☐

Policy Framework Yes ☒ No ☐

### Recommendation:

That Cabinet receive the progress report of the delivery plan and note the progress of the actions to date.

### Reason for recommendation:

To ensure that the objectives from the Council Plan are being actioned and delivered appropriately.

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Portfolio(s) (check which apply):

- ☐ Assets and Economy
- ☒ Communications and Democracy
- ☒ Council, Corporate and External Engagement
- ☐ Culture, Leisure, Sport and Tourism
- ☐ Environment - Nature and Climate
- ☐ Environment - Operational
- ☐ Finance
- ☐ Place, Infrastructure and Strategic Planning
- ☐ Sustainable Homes and Communities

**Equalities impact** Low Impact

**Climate change** Low Impact

**Risk:** Medium Risk; There are reputational and organisational risks if we do not ensure that we monitor the objectives and measures from the council plan.

**Links to background information** [Appendix a – Council Plan delivery plan update quarter 4 2024/25](#)

## **Link to [Council Plan](#)**

Priorities (check which apply)

- ☐ Better homes and communities for all
  - ☐ A greener East Devon
  - ☐ A resilient economy
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## **Report in full**

This report provides an update on the council plan actions. The council plan sets out our strategic direction, including our priorities and actions, and is supported by service plans and individual performance reviews.

Responsible officers have been asked to update on progress so far up to the end of quarter four 2024/25.

Many of the projects listed in the plan are now underway and are progressing as planned. Some work has been completed like the completion of consultation on key elements of the local plan and the adoption of the Fraud, Corruption and Compliance Strategy.

However, we do have some areas of variation where the projects are experiencing some changes to their original timescales but are still on going. These include projects around our stock condition survey and associated Housing Asset Management Strategy. The delivery of a master plan for the new community within the district and the delivery of the district design guide. Work in these areas is progressing although not to the original timescale at present.

For projects listed as having variations in their timescales, we have consulted with responsible officers to determine realistic timeframes they are currently working towards. These updated timeframes are noted in the delivery plan. Where appropriate, we aim to agree on amending the timescales to better reflect achievable deadlines.

[Appendix A](#) provides the full delivery plan with the updates from quarter three by responsible officers.

Key to the delivery status listed for each action -

**In progress:** This status indicates that the action or measure is currently being worked on and is making progress. There are 46 actions across different themes and directorates that fall under this category.

**Variation:** This status is used for actions that have experienced some changes or adjustments in their timelines or implementation plans. There are 28 actions with this status up from 22 last quarter.

**Completed:** Actions or measures that have been successfully completed. There are 12 actions that have reached this status up from six last quarter.

**Concern:** Actions or measures with serious problems or significant delays. There are no actions currently marked as concern.

**Not yet due:** Actions or measures that have not yet commenced as they are not yet due and are waiting of other actions to be completed before they can start. There are 16 actions that are planned but have not started yet.

**Not available:** This status is used for actions where the current status information is not available. There are two measures with this status as this is not currently being recorded.

## **Review of actions for 2025/26**

ELT's view is that they currently feel comfortable with the progress and direction of the delivery plan. Moving forward though 2025/26, the Directors and their management teams have worked

through the Council Plan Delivery plans and the Directorate plans for 2025/26 to review our priorities moving into the new financial year particularly in light of the LGR. They have been focusing on reviewing timeframes for the deliverables and making an assessment on each as to the ongoing feasibility of the work.

This work to review the feasibility of delivering all of the actions and the impact on capacity and LGR moving forward will continue throughout the year.

#### **Forward reporting timetable for information**

	Quarter 4 report	Quarter 1 report	Quarter 2 report	Quarter 3 report
End of quarter update request to responsible officers	1 <sup>st</sup> April to 15 <sup>th</sup> April	1 <sup>st</sup> July to 15 <sup>th</sup> July	1 <sup>st</sup> October to 15 <sup>th</sup> October	6 <sup>th</sup> Jan to 20 <sup>th</sup> Jan
Report collation	16 <sup>th</sup> April	15 <sup>th</sup> July	16 <sup>th</sup> October	20 <sup>th</sup> Jan
Report to ELT	29 <sup>th</sup> April	29 <sup>th</sup> July	30 <sup>th</sup> October	4 <sup>th</sup> Feb
Report submission for Cabinet	6 <sup>th</sup> May	12 <sup>th</sup> August	4 <sup>th</sup> November	11 <sup>th</sup> Feb
Cabinet	4 <sup>th</sup> June	3 <sup>rd</sup> Sept	26 November	4 <sup>th</sup> March

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#### **Financial implications:**

No direct financial implication arising from the report.

#### **Legal implications:**

No legal implications arising from this report.